

## **Columbine Townhouses Two Homeowners Association**

Board of Directors Meeting Minutes

August 22, 2021

Meeting Held via zoom

7:00 PM

Meeting was called to order at 7:00 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

**Board members present:** Steve Olson, Mary Schneider, Mary Swanson

**Board members absent and excused:** Andrea Schulz

**CPMG Staff:** Virginia Johnson, Association Manager

**Contractors:** Debra Vickrey, CPMG Project Manager

**Homeowner Forum:** 0 homeowners in attendance –

### **Approval of Meeting Minutes:**

- **Motion:** To approve the June 22, 2021 meeting minutes as written was made by Mary Swanson, seconded by Steve Olson, and passed unanimously.

### **Association Manager's Report:** Virginia Johnson

Virginia provided update on daily operations.

### **Business & Discussion Items:**

- **Discussion:** The wire project was discussed and the homeowner meeting was held on July 12 2021 and electrician attended and great information was shared. The project is progressing.

### **Action Outside of Meeting:**

- Insurance renewed for August 10, 2021

### **Financials/Legal:**

- **Motion:** To accept the May 2021 and June 2021 and July 2021 financials prepared by CPMG, subject to audit, was made by Mary Swanson, seconded by Steve Olson and passed unanimously.

**Review:** The Attorney Status Report was reviewed. No accounts currently at Attorney.

**Architectural:** None

**Correspondence:** None

**Hearings:** None

**Adjournment:** 7:45 p.m.

**Next Meeting:** October 2, 2021 After Annual Meeting